

The Book of Honour was created by Girl Guides of Canada–Guides du Canada, BC Council to recognize outstanding BC Guiders and girls who exemplify the spirit of Guiding.

OBJECTIVES

- To further promote the Vision, Mission and Values of Girl Guides of Canada, as outlined in *Guiding Essentials*.
- To create a special, lasting form of recognition of outstanding members.
- To help fund the BC Bursary of Honour; which encourages post-secondary education and training for youth members of Girl Guides of Canada in BC.

ELIGIBILITY

To be eligible for this recognition the member:

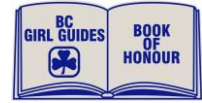
- is or has been an active member of Girl Guides of Canada in BC. In-memoriam applications are accepted.
- demonstrates a considerable commitment to fulfilling the organization's Vision, Mission and Values as outlined in *Guiding Essentials*.
- exemplifies and promotes the spirit of Guiding through keeping the Promise and Law, as evidenced in her Guiding endeavors.

GUIDELINES for SUBMISSION

1. The nominator completes the current application form (available on the BC Girl Guide website) in consultation with the Area Awards Adviser or area commissioner.
2. Include a minimum of three support letters that tell the story of how this unique member meets the requirements of eligibility. The tribute (maximum 225 words) is compiled from the thoughts and stories expressed in the letters of support. This tribute will be on the second of the nominee's two pages in the Book of Honour. The Book of Honour manager is available to assist with compiling the tribute.
3. Include a cheque or cheques that total \$100 or more. Ensure that all cheques are payable to Girl Guides of Canada-BC Council and clearly indicate the name of the Book of Honour nominee. Individuals contributing \$10 or more by cheque will receive a charitable tax receipt and thank you note.
Note: Guiding funds from areas, districts or units should not be used for the purchase of this award.
4. Include a copy of the nominee's iMIS profile. This can be obtained from the area iMIS adviser.
5. Recipient photos are an integral part of this award. Please send an electronic copy of a 4" by 6" photo of the nominee. The photo should be taken in high resolution, be vertically orientated and include only the nominee, in uniform.

BOOK OF HONOUR

CRITERIA and APPLICATION PROCESS



6. Send the **complete** packet at least three months before the presentation date to:
bookofhonour@bc-girlguides.org.
7. After approval, the recipient packet will be sent to the person designated on the BOH Application Form. The packet includes a Book of Honour pin and a folder containing the personal tribute, photo and *Origin of the Book of Honour* pages.
8. Immediately after presentation of the award to the recipient the nominee will contact the BOH manager at above email address.
9. Within one week after the presentation date the BOH manager will email a Presentation Record to the primary contact. The form is completed and returned by email to the BOH manager. The BOH Manager arranges for iMIS entry as this is a provincial award and must be entered by the provincial iMIS adviser.