

## Properties Inspections and/or Arborists Grants - 2017

### *For Safeguarding Properties Owned or Leased by Girl Guides of Canada in the Province of BC*

#### **Background:**

In May of 2014, BC Council approved a project to support GGC properties throughout BC. The intent of the project is to enable properties committees to engage the services of a certified Building Inspector to conduct an inspection on buildings owned/leased by GGC. **Provincial support for 50% of the costs to a maximum of \$1,500 was approved.** These inspections are to assist in identifying current and future repair/maintenance/improvements required:

1. To ensure that all buildings are properly maintained
2. To ensure that all buildings are safe for GGC activities
3. To assist in the development of an Asset Management Plan (formerly referred to as a 5 Year Plan) developing budgets, financing plans and priorities for the continued safety and upkeep of the properties.

#### **Update:**

At the September BC Council meeting an expansion of the project to include the services of Arborists was approved. This amendment was made at the request of the Area Commissioners who identified the need for the assessment of standing trees on properties. **The same maximum support as for the building inspector applies.** These assessments are for the following purposes:

1. To identify any dangerous or diseased trees on the property
2. To identify any action required to ensure safety of the site (may include tree removal, pruning or spiral cutting)
3. To ensure that any required timber marks are obtained before tree removal

As of the beginning of 2017, the name of this grant is changed to include all components of GGC properties, including items such as wells, septic fields, walkways or roads, as well as all interior and exterior aspects of buildings (e.g. chimneys, structure, electrical, etc.)

#### **Process:**

1. Obtain names of qualified Building or other type of Property Inspectors and/or Arborists.
2. Obtain quotes from up to three qualified individuals (if three are not available please give an explanation and provide the number of quotes received)
3. Request a copy of certification/qualification of inspector/arborist performing the quote.
4. Complete the Application Form for Property Inspector/Arborist.
5. Submit the application plus all supporting documents, as listed in the application, to the Provincial office, upon completion.
6. If application is approved a claim and final report must be submitted within 45 days of project completion, and prior to December 31, 2017.
7. Reminder: properties can claim up to 50% of the GST through their Area.